

Butler Middle School PTSA Board of Directors

Meeting Minutes, October 6, 2021



In Attendance: Crista Thompson, Rusty Lugo, Halley Nelson, Brooke Moench, Tracey Clayton, Holly Wainscott, Heather Dance, Laura Garcia, Kellie Ungricht, Molly Crawford, Tatiana Grant, Carolanne Heindel, Noah Jenkins; Katherine Cance; Nicole Grace;

Volunteer Hours Reported:

1. **Call to order** -Crista 4:31 PM
2. **Approval of Meeting Minutes:** Tracey motioned to approve minutes of the September 1 2021 meeting; Crista seconded. Tracey to sign and submit September's meeting minutes.

Total volunteer hours reported: 63

3. Reports of Officers, Board and Standing Committees -

Financial - Treasurer's Report: Balance \$28,805.00; Spend since last mtg \$10 student snacks; \$550 Bruins Store; Deposits since last meeting of \$13,846 for memberships, donations and memory book sales; \$310 from Zupas night.

- a. **Principal's Report:** Fire drill tomorrow; Utah college application will be week of Oct 18; Veterans wall Nov; lockers assigned; end of term coming up. Red Ribbon Week has gone well; no phones out at lunch so can't take a picture and tag it. Paula sends her thanks for Red Ribbon week; great chalk art! New FACS teacher hired (Ms. Burnam); new Hall Monitor (Ms. Lund).

Member raised issue about kids not being able to have phone; school is strict about no phones; member asked Administration to reconsider phone policy. Other members support strict policy.

- b. **Counselors Report:** Reality Town – team has met, planning going well, need more volunteers; reminder/request needs to go to 8th grade parents, ensure going out in 8th grade newsletter; need 13 more volunteers. Reality town booklet - PTSA can pay by check, put receipt/form in PTSA folder in the office.

District looking at Social/Emotional learning; currently on Tier 1; last week Tatiana did a College and Career Readiness; this week did another lesson on concurrent enrollment and programs available in district; next week will go in 7th grade classrooms to cover 'Healthy Habits'.

- c. **Teachers Report:** Red Ribbon Week going well - Chalk art a hit! Kids enjoyed dressing in Team jerseys. Classes have recycling going out now. Teachers appreciate the supper provided. Reminder to feed teachers. Conferences went well; scheduled times worked well. Librarian reached out for teacher funds to help with Great room (snacks, etc) because she can no longer do her book sales fundraiser during Parent Teacher conferences. Holly indicated PTSA can support this need. Librarian to request funding through ButlerPTSA@gmail.com. If kids take pictures remind them to send them in for Memory Book to BMSMemoryBook@gmail.com.
- d. **Student PTSA Report:** (Molly Crawford & McKenzie) Have held two meetings; the first one we only had a couple people; at the second one we nominated our President, Secretary and Officers. President is Hani; Secretary is McKenzie. Chalk the Walk was a success and kids enjoyed. Only 3 students showed up for Chalk the Walk. Email reminders can only be sent to students from within CSD. Fifteen kids on PTSA.

4. Reports of Special Committees for upcoming events:

- a. **SpiritWear:** (Brooke Moench) Deadline Friday, Oct 8th for orders. Need a check dropped off before they will initiate work on order; check will be submitted Monday October 18th. Brooke can't get into Member Hub. School is doing a big order of 24 shirts in each of 5 different sizes. Need to do final push for orders – get communication out today!
- b. **Red Ribbon Week:** treats tomorrow, slap wristbands going out Friday during 6th period; it's been fine, no glitches.
- c. **Membership Drive:** (Natalie Bletzacker) Actively recruiting members, currently ~325 members. Can join through MemberHub store.
- d. **Memory Book:** (Kellie Ungricht) Lifetouch \$12/copy for yearbooks; will go with Lifetouch as cheaper than Eastman Adams (\$18.85 a book). Can use computer lab for Memory Book meetings. Will have photographer 'badge' for students to have their phones out and take photos. Price will increase for Memory Books at the end of the year (i.e., Nov. 1st).
- e. **Great Store:** Store going well; kids are ordering; points will reset at the end of each term. Halley will check on inventory.
- f. **Partnerships:** (Leanne Ehrhart)– Successful Zupas partnership night. Next one is Mod Pizza on October 19th. Promotion reminders will go out. Mod pizza will be open 10:30 am to 10:00 pm; dine in or takeout. November not scheduled yet. Will continue to work on getting out the message about Coca Cola, Smiths and BoxTops.
- g. **Hospitality:** (Heather Dance). Parent Teacher conference dinner was very well received. Next one in February 2022.
- h. **Reflections:** (Rusty) Marketing has been positive; over 30 submissions, deadline extended through Monday October 11th. Rusty working on recruiting judges. Follow on FaceBook page: UtahPTAReflections. Rusty getting entries submitted online. Laura Garcia is on Arts Council and can help with getting judges. Crista received and forwarded email from the Secondary Council about being able to help with judging if we need help.
- i. **Reality Town:** (Rusty & Nicole) Discussed in 'Counselor's Report'; see notes above.
- j. **Nominating Committee:**(Crista & Rusty)
Reminder to all members to fill out Event Summary/End of Year Summary form after an event to describe what it takes to lead/manage the event. It is important for strategic development that we make notes of the events we hold and/or positions to help the next people taking on the position. That way we are not starting from scratch every year and important things don't get missed. Submit names/volunteers for next year or to help this year. We need to be looking for people for next year (5th & 6th grade parents, as well as retaining 7th & 8th grade parents).

This year's positions are:

President: *Crista Thompson*

President Elect: *Rusty Lugo*

Secretary: *Tracey Clayton*

Treasurer: *Holly Baxter*

Legislative V.P.: *Noah Jenkins*

Memberships: *Natalie Bletzacker*

Volunteer Coordinator & Social Media: *Nichole Grace*

Memory Book Chair: *Kellie Ungricht*

Memory Book Co-Chair: *Aly Leonard*

Red Ribbon Week Chair: – *Holly Fairbanks*

Red Ribbon Week Co-Chair: Nicole Kirkland
 Nominating Committee: *Crista Thompson*
 Spirit Wear: *Brooke Moench*
 Hospitality: *Heather Dance*
 Student PTSA: *Aly Leonard and Molly Crawford*
 Reflections: *Rusty Lugo*
 Reality Town Chair: *Rusty Lugo*
 Reality Town Co Chair: *Nicole Grace*
 Great Bruins Store: *Laura Garcia*
 Partnerships: *Leanne Ehrhart*

k. **SCC Meetings:** Next SCC meeting is October 20th at 3:30 pm

5. **Unfinished Business:** None

6. **New Business:** None

Adjourned - Crista motioned to adjourn at 5:45 PM.

*******Next Meeting –03 NOVEMBER 2021 4:30pm**

Approved Minutes on 3rd day of November 2021 at the PTSA Board Meeting



 BMS PTSA Secretary

03 Nov 2021

 Date

Tracey Clayton

ACTION ITEMS:

Date	Action Item	Responsible Party	Due Date	Status
7Jul2021	Send Secretary (Tracey) the Board Member roster and contact details.	Crista	July 2021	Closed
7Jul2021	Provide Treasurers Report	Holly	July 2021	Closed
7Jul2021	Call potential volunteers to confirm interest and possible assignment to Volunteer Coordinator position	Rusty	July 2021	Closed
7Jul2021	Investigate local restaurants for hospitality nights. Send info to parents regarding other partnerships such as Coca Cola, Amazon Smile, Smiths, and Box Tops	Leanne	August 2021	Closed

6Oct2021	Post reminder in 8 th grade newsletter for Reality Town volunteers		October 2021	Closed
6Oct2021	Send final push for Spirit Wear orders	Crista	October 2021	Closed