

Butler Middle School PTSA Board of Directors

Meeting Minutes, January 5, 2022



In Attendance: Crista Thompson, Halley Nelson, Tracey Clayton, Holly Wainscott, Heather Dance, Laura Garcia, Kellie Ungricht, Molly Crawford, Noah Jenkins; Katherine Cance; Holly Fairbanks; Paula Logan, Brooke Moench, Nicole Grace

Volunteer Hours Reported: 25

1. **Call to order** -Crista 4:30 PM
2. **Approval of Meeting Minutes:** TCrista noticed one edit for December meeting minutes to change price of memory book to \$30. Crista motioned to approve minutes of the December 1st , 2021 meeting; Brooke seconded. Tracey to sign and submit December's meeting minutes.
3. **Reports of Officers, Board and Standing Committees –**
 - a) **Financial - Treasurer's Report:**. (Holly Wainscott) Balance \$36,700; six expenses processed \$377 Parent Teacher Conference meals; \$601 Reality Town; \$4500 Memory Book; \$130 additional dues. Income \$3400; \$20 donation and the rest was Memory Book dues.
 - b) **Principal's Report:** (Halley Nelson). Have seen some cases of COVID, teachers/staff isolating and children staying home. Guidelines – if test positive, from day of testing need to isolate for 5 days. Need to stay home even if not showing symptoms and even if vaccinated. Encouraged to wear mask for 5 additional days after the 5 day isolation. Recommend negative test before returning to school/work. Parents are encouraged to speak with nurse, rather than just the attendance office.

Snow pile blocking right turn lane as exiting onto 2700 E by Recreation Center. School is aware and have requested the district come and remove the snow pile.

This Friday is a virtual day; students can request sack lunch on Thursday. End of term is January 13th.

Thank you to PTSA student board for helping with hygiene kits. Bruins rewards points have been reset.
 - c) **Counselors Report:** (Carolann Heindel; provided by Halley). 7th grade classroom lesson tomorrow on goal setting. 8th grade PCCRs are still occurring; parents should sign-up.
 - d) **Teachers Report:**. (Katherine Cance) December busy with standard testing and great student performances. Teachers trying to get all materials on Canvas. On virtual Friday teachers reviewing Reading and Math scores to determine which students may need additional supports.
 - e) **Student PTSA Report:** (Molly Crawford & McKenzie) Students helped to pack hygiene kits during last meeting. Next student PTSA meeting is next Wednesday; students will vote on the Memory Book cover artwork.
4. **Reports of Special Committees for upcoming events:**
 - a. **Bylaws:** (Crista) Completed; good through January 2025.
 - b. **Membership Drive:** (Natalie Bletzacker). Notifications out on Member Hub and on Canvas to join the PTSA and increase membership. Reminder to fill out the summary form for any event/activity you are responsible for to help incoming new PTSA members.
 - c. **Memory Book:** (Kellie Ungricht) Collecting votes for cover art. Student PTSA will vote next Wednesday. Starting to collect applications for Memory Book student staff. First meeting will be the

21st of January. There will be a software tutorial. Request for pictures!

- d. **Great Store:** (Laura Garcia) No restock since middle of December; but will start looking for Valentines treats and restocking. Nicole to post a Sign-Up genius notice for parents to donate items.
- e. **Partnerships:** (Leanne Ehrhart) Earned \$240 from partnership with In-N-Out burgers. Next partnership night might be Papa Murphys (request sent for January). February will be Jersey Mikes and March will be Zupas. Need partner for April. May partner requested is Handel's ice cream. QR codes sent for Amazon Smile, Box Tops and Coca Cola.
- f. **Hospitality:** (Heather Dance) Parent Teacher conferences coming up on March 1st and 2nd (Tuesday and Wednesday). Will provide teachers dinner on the Tuesday. In December all teachers received a little bag of mints with a note. Teacher Appreciation week and Teacher of the Year coming up. Teacher of the Year nominations in January and selection committee reviews and selects winner. Gift basket of goodies for all nominees.
- g. **Reflections:** (Rusty). Award ceremony January 17th, 2022 in library; time to be confirmed.
- h. **Nominating Committee:**(Crista & Rusty). Only a couple people have demonstrated interest for next year's board of directors. Heather Dance expressed willingness to serve and has another parent that has expressed interest; Heather to text name and phone # to Crista. Laura Garcia will also continue to serve. Those not serving are Holly W, Kellie G and Tracey C.
- i. **Capitol Day:** (Noah) Utah Virtual PTA Capitol Day is January 26. PTA student's day is in-person on February 8th. Reach out to Noah with questions and/or opinions. Noah to look into logistics of Students day; historically have shared a bus to transport students with Brighton and Albion. More info to come.
- j. **SCC Meetings:** Next SCC meeting is January 19th at 3:30 pm

5. **Unfinished Business:** None

6. **New Business:** None

Adjourned - Crista motioned to adjourn at 5:32 PM; motion was seconded and meeting adjourned.

*****Next Meeting -02 FEBRUARY 2022 4:30pm

Approved Minutes on 2nd day of February 2022 at the PTSA Board Meeting


BMS PTSA Secretary


Date

2 Feb 2022