

Approved

Butler Middle School PTSA Meeting Agenda

October 5, 2016

In attendance: Stacie Skelton, Lori Schneider, Jody Wihongi, Lois Kristensen, Amy Church, Hannah Stoehr, Margie Arellano, Mary Clark, Hilary Ripley, Michael Albrecht, Tatiana Grant, Melissa Hallenbeck, and Lisa Devashrayee

Volunteer Hours Stated on attendance roll: 80

- these are hours volunteered towards PTSA events, not tracked on the computer at the school.

1. Welcome – Michael 9:08am

2. PTSA Administration

Secretary - Approve Minutes from 9/7/16 meeting – approved as corrected.

Regular Monthly Treasurer's Report – See Attachment A

- reimbursement forms and checks are in a folder with Ladena, or let Lori know and she can mail a check to you. Lori mentioned that as long as committee spends within budgeted amount no pre-approval for spending funds are needed.

Square Report - Amy Church, now assisting in Reconciliation of Square

- Back To School Night – reconciled
- Parent Teacher Conferences – reconciled
- No declined payments

Membership Report/Update – Raelynn

- Aubrey Tillman – parent won drawing from Back to School Night.
- Raelynn sent notes to Hilary because she was unable to attend
- Member count as per 10/1/16: 104 student, 236 parents, 3 admin – 343.
- Hilary read Raelynn's email. Here is what was read:

Student Membership Incentive Report

Our first student membership incentive was Oct 4th. It seems like most student members do not realize they are members of the PTSA. Out of the 104 student members, we only had 15 actually come to the table, fill out the survey and get a treat. Several of them didn't even know they were PTSA members when they came to check out my table, but their names were on my list. I had Jody announce my incentive in the morning, but next time we need to email all the parents of these student members and invite them to tell their kids that they are members and should get their incentive at lunch (or whenever I do it). I'm guessing that a lot of parents just signed their kids up, but never told them.

However, I had dozens of students who aren't members come to my table only to find out the treat was only for members. Many of these kids acted like they had no idea what PTSA even was. It was surprising. I talked with many kids about what we do and about joining. I'm not sure how many new memberships will come of this, but several kids told me they were interested in joining.

Survey Results

Out of the 15 kids who filled out the survey, 9 said they would attend or sometimes attend a Friday morning meeting. 6 said they would never attend. Most kids were happy to help on any of the committees. And the number one item needed in classrooms is tissues - 5 kids mentioned better, softer and more tissues. The second most requested classroom item was pencils. Other wish list items included: iPads (haha), globes and coloring supplies.

What can we do to recruit more members? I'd love ideas! I talked to someone who told me they never joined the PTA because they didn't want to do anything. So we need to emphasize that they do not to volunteer in order to support us. Donating will support us.

- no new members at PTC night – suggested that we don't do it at PTC next year
- Membership Roster Report – Raelynn completed our roster of members and it is on our PTSA drive. Lisa will upload to the PTSA email account. Michael requested that we have a list of student members. This is on one of the tabs in that Document. If anyone needs it please ask Lisa or Raelynn.

3. Principal's Report – Jody Wihongi (Ms Logan excused for District Mtg)

- G.R.E.A.T Card Drawing: open a store once a month/weekly (based on when and who will need to run it) where they can "purchase" things with their cards... pencils, pens, erasers, etc. Option put out there. PTSA seemed to like/support the idea. Jody will look into it and possibly put a committee together. He will follow up and let us know if this will happen.
- Mid terms are Friday
- District Cross Country meet this Saturday... took 9 of the top 12 spots at the last meet – Union Middle @ 9am
- Vision Screening next week.... Asked if near and far sighted could be tested. Done on the district level. Jody will ask if this could be done.
- Choir Concert – Oct 13th at 7pm
- Red Ribbon week and Reality Town coming up – thanks PTSA and counselors.
- Halloween – students can dress up as long as they follow district/school guidelines
- First PTC's – district consolidated all PTC's in the same week... We are different because of BHS... One parent didn't like it but two liked it – done to keep the same day off of school for kids
- PTC's had about 40% of parents signed up, more came without signing up per teachers records. That is about what we see every year – 60%.

4. Counselor Rep's Report – Tatiana Grant

- mentioned that she will not be at our next meeting so she went over Oct & Nov calendar items that needed our attention.
- Oct 11th & 13th Bullying, kindness and conflict resolution - 6th grade focus
- Reality town – 8th grade kids will be instructed in classes on the 26th. How to balance a check book, career options they have chosen, etc. This is done by the Counselors. The main event is Friday 28th. We are still looking for volunteers. Contact PTSA if interested.
- Nov 1st & 2nd and 8th & 10th – 8th grade Science classes in the computer lab preparing for College & Career Ready guidelines set by the district.
- Nov 9th – Students interested in Diesel Mechanics can tour a Company, done on a District level. Our school will take 15 students. Anyone interested please contact the counseling center.
- week of Nov 14th – stress, coping, organization - 7th grade
- Nov 15th - 18th – college awareness week at school
- Nov 29th & 30th – college career readiness - 6th grade

5. Teachers Report

- Teacher Rep?? School trying to get an elective teacher. Difficult to get.

6. Student Report

- interim Michael, how do we get kids to know about what to do? Send letter out to each kid to try and meet at least once. Raelynn and Hilary will meet and see....

7. PTSA Upcoming Calendar Items to discuss

- Oct 5: Meet Candidates Night at Jordan High 6:30 pm
- Oct 17-19: Red Ribbon Week - committee is meeting after this meeting to discuss details.
- Oct 25: Reflections Entries Due - Heather Passey – update info online and on school website
- Oct 28: Reality Town – Mary asked for us to please pass on information to neighbors, etc. for help. We need more volunteers! Asked Ms Logan to resend out the email with info to help. Lois K is handling the food for the volunteers that day – simple breakfast and lunch after.
- Nominating Committee needs to be appointed – 3 members need to be elected by Dec. Please ask around to find those to be on the committee... They need to report by the end of January. Jody said that he would serve if needed as the Executive Board member.

8. PTSA Projects

- Recap- September 27/28: PT Conferences, PTSA sponsored lunch - everything went well.
- Recap - Spirit Wear: Inventory, etc. - Amy Church: last order put in. A few extras left over, use for Bruin Card store or donate to PE or school. We made about \$800 on selling old inventory.
- **Memory Book** - update needed - Margie Arellano - Becky Noel can't help. We need a new adult helper... Stacie Skelton offered to help Margie. 349 books sold. A bit higher than previous years by this date. Deadline for \$25/book is in Feb then price of the book goes up (\$35/book). We usually order about 100+ extra books to be able to sell the day of handing them out at even a higher price (\$40/book). Some complaints about the increased price after February, but they have been told/informed several times. This year money was only paid for these through the office, which has worked well. Counselors send list to PTSA of students who "can't afford" and those are just given to those students. Last year ordered about 650 books.
 - Her committee consists of: 3 - 8th graders, 2 - 7th graders, & 2 - 6th graders. Applications in the office to be a student member. She makes signs to put up announcing it. Last year she had over 50 applications. They meet usually Wed after school from 3-4. Her goal this year is to post some photos submitted each month to see what is going in. Also asking for parents and students to submit photos. Discussed that they could send them to our PTSA email and we can forward them on to her.
- **After School Program update** – cottonwoodheightsafterschool.org --- community support and run. ASCI is running the program. Please pass on the info and website to neighbors. This is helping 5th - 8th graders.

9. PTSA Advocacy

- Report of Legislative Officer – Hilary
 - nothing new to report, please attend the Candidates Night TONIGHT...
- Michael brought up that 6th graders need to be more aware of "drop dead dates"
 - mentioned this info was on the disclosures. Maybe post those online somewhere? Put dates on online... Grading deadline is Nov 11th. Sent in weekly emails from teachers.
 - Michael is asking that maybe we put up something with all dates... Some mentioned that this information is out there, just need to pay more attention to it?

10. Other Misc items

- where to take donations? Word needs to get out as to how to donate items to the school.... Can we donate to the school – tissues, pencils, etc. Or just to classrooms? Lori will prepare a "Wish List" with Admin. and see what we can pay for. Was suggested that we have a student competition (grade level, Family level, etc.) and have them bring them in. Send thoughts to PTSA email and Stacie Skelton will organize. This came from the student Survey that Raelynn did. The students mentioned Tissues, pencils, etc...

- This was now discussed as being part of a school competition during Red Ribbon Week. Collect tissues... That will occur. Stacie will get "blurb" to Lisa to send out.
- Skyward, if nothing is entered should they be at this time of the year? Jody- Yes, but we have about 15 new teachers and we are still working on this. Jody will remind all teachers to keep it updated. Also the correct way to use *... collected but not yet graded.
- Stacie Skelton – does our meeting conflict with other feeder schools PTA meetings? No, just a few had special meetings today and that is why some are not here.
- Michael --- read Bylaws - Article 2 D, E, Article 3 C – physical and mental health of students is of concern. Suicide was one focus at Bear Share night... Parents need support – how can we help? Tatiana mentioned School & District input, having a parent night, and how they are helping. Suicide tied to anxiety, lack of sleep, family situations, financial situation, etc. Mental State is key? Social Media is Key? Jody was asked – is it tied to change in school core now, from studies shown? Not to his knowledge. Nothing out there directly linked... but it does all tie in together.
- committee formed of PTSA to look farther into this? Can we help? NAMI could help with this. Michael motioned to set this up. Hilary Seconded it. Those two and Tatiana will meet right after meeting to discuss this further. NAMI – National Alliance on Mental Illness. www.namiut.org
- Butler has had a NAMI program & rep before, but not lately because of lack of interest to run it by a parent and school employee.

Individual committees then will meet right after this meeting

Adjourned – 10:53am

**** Next meeting Nov 2: PTSA Mtg @ 9 am

Meeting Minutes approved / approved as corrected at
PTSA meeting on 2nd day of Nov, 2016.

Lisa Desvarshayee
Secretary

11-2-16
Date

MONTHLY TREASURER'S REPORT
OCTOBER 2016

Attachment
A

Butler Middle School PTSA

BALANCE on hand as of September 1, 2016 \$27,481.87
0.00
\$27,481.87

INCOME:

Membership Dues : 8 members	\$56.00
Spirit Wear - Old	59.00
Spirit Wear - New	634.00
Fundraiser - Memory Book	350.00
Cash Donations	16.00
Sales Tax Refunds	0.00
Partnerships - Restaurant Nights	0.00

TOTAL INCOME \$1,115.00

EXPENDITURES:

Teachers - Back to School	\$65.27
Red Ribbon- supplies	359.07
Natl, State and Council Dues	34.00
Square Account Fees	39.41
	0.00

TOTAL EXPENDITURES \$497.75

BALANCE on hand as of October 1, 2016 \$28,099.12

Year-to-Date :

Members	354	Check Register	\$17,704.12
Memory Books Sold	331	Funds at BMS online acct	<u>10,395.00</u>
			\$28,099.12