

Butler Middle School PTSA Meeting Agenda December 7, 2016

Approved

In attendance: Tatiana Grant, Michael Albrecht, Margie Arellano, Stacie Skelton, Hilary Ripley, Brittany Atkinson, Lois Kristensen, Melissa Hallenbeck, Paula Logan, Jody Wihongi, Raelynn Williams, Jen VanHaften, Hannah Stoehr, Lori Schneider, and Lisa Devashrayee

Volunteer Hours Stated on attendance roll: 79

- these are hours volunteered towards PTSA events, not tracked on the computer at school.

1. Welcome – Michael at 10:09 *** Thanks to Margie for the donuts :)

2. PTSA Administration

Secretary – Lisa – Minutes were Approved as written/posted from Nov meeting.

Treasurer Report – Lori - Regular Monthly Treasurer's Report – See attachment A

- some issues with the company that is doing the Spirit Wear. Whitney Daniels...

- may want to change the company that does it next year.

- No need for the budget for After School funds so please move that to student needs, per Michael. This has been done already Lori mentioned. All funds for Students remain in the student category. We can move money around in that category from project to project without a new Budget vote. If we move money out of a category into a different category then a vote will be required.

- for Memory Book a pre-payment was made but the first installment isn't due until February

– Follow-up from BHS Feeder School mtg. - Lori attended on behalf of Michael

- All feeder schools were present at BHS for a meeting for Principals, PTSA Pres and SCC Chairs. Susan Edwards presented info about legislative bills currently out there. There are concerns with some that have been proposed. We need to be aware of them and talk to our Legislative Reps so they will read the bill and be aware of it themselves. Nancy Tingey spoke about Bell/Bus Efficiency study not moving forward, tabled on the district level. No Child Left Behind is now Every Student Succeeds Act (ESSA). She thanked all there for their efforts.

Membership Report/Update – Raelynn & Lori

- 368 Voting Members – 248 Parents, 106 Students, 14 Staff. 5 Non Voting Staff Members

- Student Feedback - Nov incentive: had about 40 kids come up to the table to fill out the questionnaire. She may get a poster/banner created to put up every day she does an incentive for students so they are aware it is going on.

President

- **Nominating Committee:** Vote in Committee: Lois K, Hilary R, Jody W. Alternate is Raelynn W

- Michael conducted the confirmation from each nominee. All said they agreed. No one present was against any nomination. All were voted in at 100% agreement.

**** Michael announced that he resigns as of January 17th 2017 because his son will attend a charter school starting that day and both of his children will be taken out of the Canyons School District by school year 2017/2018. After discussing the best procedure for the PTSA nominating committee, January 3rd has been agreed upon as the official date of resignation, the day before the next PTSA meeting. Michael will deliver a written letter of resignation to the Board by then to make it formal.

- Lori stated that an AFR will need to be done. An AFR committee will meet right after the January Meeting so the books can be closed with Michael resigning. AFR Committee: Stacie S, Hannah S & Tatiana. Lori will have the paperwork & files needed for them to use to accomplish this. Then Lori will file it with the Council.
- Executive Board will pursue finding a replacement PTSA President since we don't have a Pres Elect this current school year. This will also be pursued by the newly installed nominating committee. The goal is to install a new PTSA President at our January Mtg.

3. Principal's Report

- Bell Efficiency Study is not moving forward at this time.
- Middle School schedule changes being discussed by the CSD Board – College & Career Ready class needs to be every day per the state, unlike our every other day we have now. Digital Literacy class for 8th graders goes into affect in two years, we need to accommodate that as well. Three options were put forth for voting by staff throughout the district. Our Butler Middle school teachers and admin want the 6 period schedule. SCC supported the Staff decision. Paula presented to the CSD Board last night. The CSD Board will try to make a decision by their Mtg on January 17th.
 - it was proposed that at our next meeting we put together a letter signed by PTSA Board supporting our teachers and Admin recommendation of a 6 period day.
- Fight The New Drug parent night had 15 parents in attendance. Still an option to opt out a student and they will then attend an internet safety class during that time in the Media Center.
 - Jen VanHaafte – mentioned that the company has very good parent help resources.
- Jody – if a student is viewing pron/inappropriate material of any kind on their own personal device or on a school device, while at school, then the situation can only be acted upon if the student doing so is turned in by their peers or staff. BMS has a Witness Statement option that is available that keeps the person's identity, turning them in, withheld. Or the best avenue is using the Safe Utah App.
- Cell Phones in classroom rules were discussed. Up to teacher to alter the School's policy of no phones out during the school day. Some allow them out at certain times, others don't.
- Choir, instrumental, band, and dance performances will be coming up during the next weeks.

*** Paula was excused from the meeting – had an unexpected district meeting. She did come back in later in the meeting.

4. Counselor Rep's Report – Tatiana Grant

- Dec 2nd – IB students from Hillcrest were here talking to 8th graders. New director over it. They also talked about AP, Concurrent Enrollment and CTEC options in High School.
- REAL Salt Lake Field Trip – careers being taught - 8th graders who applied – 48 of them.
- Dec 9th – Grizzly Bears, attend Utah Scholars Presentation. Other team had it back in Nov.
- 7th grade science class – communication and manners will be the focus of their presentation.
- 16th Comprehension Guidance training... changing the way counselors are evaluated
- Jan 6th & 10th - 7th grade, Goal setting and positive self talk is the focus of their presentation
- updated the counselors website, take a look.

5. Teacher's Report - Ms VanHaafte

- Nothing new

6. Student Report

- Recap of their mtg on 11/18 was given by Michael. Had about 11 students in attendance. Want to call it their "Breakfast Meeting". Jody was there and helped in getting the meeting going. Going to hold these on the 3rd Friday of each Month — except in January (NO DECEMBER MEETING). Will meet on January 27th. We need to find a new Adult Rep. since Michael will be gone. Hilary will bring breakfast foods for January meeting. Melissa will check and see if she can run the January meeting.

- mentioned to have a student take minutes so they are official. Those then will be added to our minutes in our monthly meeting. Also, one student needs to be installed as the official "Student Member Rep." for our Board purposes.

7. PTSA Upcoming Calendar Items to discuss

- **GREAT store:** Stacie December 14th & 15th

- Tatiana will work on getting items from the area businesses.

- What are the tickets worth? It was suggested that they are worth about \$1 each.

- Stacie will take the suggestions and figure it out. The December store will be our trial run to see how it goes and if item values need to be altered. She will report at the next meeting.

- **Reflections** - Heather: Council or Region dates? - Heather was excused from the meeting. See her email she sent here:

I won't be able to make it to the meeting so here is a report about reflections. We had a successful participants awards luncheon last week and just 2 students were not in attendance. Many Parents came and we had a nice lunch, had their works on display, and announced the award of excellence winners. 14 students will be going on to the district level judging and the district award night is January 24th from 6-8pm at Jordan high school. A huge thank you to Hilary Ripley who was over the top helpful in getting the luncheon all set up and decorated the display tables and was there to bounce ideas off of. Could not have done it with out her help! Thanks to Beck Noel and Melissa Hallenbeck for help cleaning up. Also thanks to Mr Hallenbeck who did the announcing and drawings and was a huge help determining what we would do. More thanks to century at Union heights, Menchies and pizza studio who all donated passes or certificates for the kids. And thank you all for your ideas. I ended up getting Jamba juice gift cards for those not moving on and target gift cards for those moving on. We had 4 drawings for some fun art related items. I feel like everything went well and the kids created some great work and I hope they will be recognized further for their great work. Unfortunately I thought the family night had been changed from the 1st so I sent their entries home with them. So they didn't get displayed for all to see as I had to turn them in to the council reflections chair on the 1st. Anyway Margie was able to get some pics for memory book and I will see if we can maybe post them on the website. Thanks all again. Heather

8. PTSA Projects

- **Memory Book** – Margie – had some fun games at Parent Night. Staff enjoyed hosting it. Got some parents to purchase the books that night as well. Mid January will push it again before the price will go up. Becky Noel will try to help Margie with online editing since she can do it at home. If we have something else that she could help with please let Margie know.

- Staff this year, 9 students. They want hoodies with "Yearbook Staff" on it, \$25 a piece. Lisa made a motion to spend \$15/student towards that hoodie or have it go towards their T-shirt. Stacie seconded it. All in agreement.

- **Next Partnership Night** - Brittany Atkinson – Jersey Mikes – Dec 12th – 16th. Use the card to get a "free" sub with a \$3 donation. Each Student will get two cards with a letter sent home this week. Jersey Mikes will then

Recap events:

- **Parent/Staff incentives** - Lois – Doing one right before Christmas. School is doing a breakfast on the 16th. Will work with the school on that for the month.

9. PTSA Advocacy - Report of Legislative Officer – Hilary

- if you want to view the list of proposed titles they can be found on the Utah PTA website
- **Advocacy Conference** – Lori didn't end up attending
- National PTA now has passed a resolution to support after school programs.
- Utah PTA on the Hill – Feb 22nd

10. Other Misc items

- Facebook Page update – Michael – control/access will need to be given to someone else. It was mentioned to see if Becky Noel would be interested, Margie was going to check on this. If not, Nominating Committee will need to find someone to fill this spot.
- B2B letter from BHS Principal Hilton regarding the program. She received an email thanking her and the community for the implementation of the program.

11. Nominating Committee met and Hilary Ripley will be the Chair and their first meeting will be held on December 15th at 1pm at the school.

12. Motion by Stacie to change the start times of our General meetings from 9am to 10am. Hilary seconded the motion.

Adjourned @ 12:08 **** Next meeting will be Jan 4th PTSA Mtg @ 10am

Meeting Minutes approved / approved as corrected at

PTSA meeting on 4th day of January, 2017.

Lisa Devashayee
Secretary

1/4/17
Date

MONTHLY TREASURER'S REPORT

Butler Middle School PTSA

December 2016

BALANCE on hand as of November 1, 2016	\$27,040.14
	<u>0.00</u>
	\$27,040.14

INCOME:

Membership Dues : 9 members	\$59.00
Spirit Wear	0.00
Fundraiser - Memory Book (+3)	75.00
Cash Donations	3.00
Sales Tax Refunds	0.00
Partnerships - Restaurant Nights	<u>0.00</u>

TOTAL INCOME**\$137.00****EXPENDITURES:**

Teachers - P/T Conf Meal	\$33.23
Hopitality	88.31
Red Ribbon Week	275.21
Reality Town	625.40
R.E.A.L. Curriculum LLC	436.80
Nat'l, State and Council Membership Dues	55.50
Student PTSA Member Breakfast	20.69
Spirit Wear - New (invoice)	439.00
Spirit Wear - refund	20.00
Square Account Fees	0.00
	<u>0.00</u>

TOTAL EXPENDITURES**\$1,994.14**

BALANCE on hand as of November 30, 2016	<u>\$25,183.00</u>
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Year-to-Date :

Members	368
Memory Books Sold	343

Check Register	\$25,056.00
Funds at BMS online acct	<u>127.00</u>
	\$25,183.00