

Butler Middle School PTSA Meeting Minutes  
March 1, 2017

Approved

In attendance: Lois Kristensen, Margie Arellano, Hilary Ripley, Melissa Hallenbeck, Heather Passy, Tatiana Grant, Hannah Stoehr, Paula Logan, Raelynn Williams, DarylAnn Ashby, Stacie Skelton, Lori Schneider, Lisa Devashrayee (Brittany Atkinson emailed in)

Volunteer Hours Stated on attendance roll: 64

- these are hours volunteered towards PTSA events, not tracked on the computer at the school.

1. **Welcome** – Lois 10:05am

2. **PTSA Administration**

**Secretary** – Lisa – Approve February Minutes - approved as corrected

**Regular Monthly Treasurer's Report** – Lori – see Attachment A

- Full board are now members

**Membership Report/Update** – Raelynn - currently 375 members

- February student incentive – Donuts and GREAT tickets handed out

- March incentive will be done with Lisa for mix-it-up

3. **Principal's Report** – Ms Logan

- Stop, Walk and Talk – lessons started 4<sup>th</sup> period on Fridays.... Anti bullying lessons: Ask them to Stop, Walk away and Tell an adult.

- Trimester ends tomorrow - Next year we are on Quarters, shorter grading periods

- Had less than 40% attendance for PTC's this last time, a lot less than normal. School Admin is looking into some ways to communicate with parents and find ways to increase attendance.

- Orchestra, Band and Choir concerts coming up this month

- Language Fairs are occurring during the next two weeks

- Teacher of the Year nominations are due today

- Changed a few teachers.... Several changes in 6<sup>th</sup> grade team. Admin is working on how to announce about the leaving of teachers. This kind of turnover isn't normal. Mostly issues the school can't control.

- Bruin Bite is sent to every email address in the Skyward system. Can't control if parents don't read them or block the email address.

4. **Counselor Rep's Report** – Tatiana Grant

- Registration cards are all in.

- All 8<sup>th</sup> grade CCR's are all done

- NAEP testing is completed

- 7<sup>th</sup> grade Math classes – non-traditional careers

- Wasatch counselors fair this month - joint meeting with Albion this month

- Career Fair March 24<sup>th</sup> for 8<sup>th</sup> graders

- Counselors will be adding more kids to the reading classes for 3<sup>rd</sup> term

\*\*\* Ms Logan excused for a team meeting

5. **Teachers Report** - Ms Vanhaaften

- Student Senate – she has feedback to submit to the PTSA through an email she will send

- Library donated some posters to the GREAT Store from their book fair
- March Madness – Students vote for books, make predictions, etc. Just like a “bracket”
  - winner gets a reading Kindle. Students and Teachers have their own brackets
- Book club seems to be going good but participation is down this year.
- Looking at ways to get kids into the library... may do something during the lunch times.
- Stacie asked about asking teachers if they want parent volunteers. Jenn will ask teachers.

#### 6. Student Report – Hannah See Attachment B

- Recap of their mtg on 2/24/17 – Hilary & Hannah
- 6 students attended --- snow day and last day to hand in term assignments
- Talked about the Bingo Cards and had suggestions
- Melissa & Lori doing the one on March 17<sup>th</sup> - Have the bingo cards printed/ready to cut out

#### 7. PTSA Upcoming Calendar Items to discuss

- Nominating Committee update – Hilary
  - Got a list of names at the 5<sup>th</sup> grade Parent Night
  - No Executive Board as of yet..
  - **SO NO ELECTIONS/VOTING being done.** In the future only two positions need to be voted on – President and Pres-Elect. Other Board positions can be appointed.
- Mix-it Up Lunch – Lisa – DATE March 28<sup>th</sup> & 29<sup>th</sup>
  - Have Bingo Cards ready prior to Student meeting on the 17<sup>th</sup> of March so they can cut them out.
  - We are going to do it for two days during lunch.
  - Cards will be turned in at the end of the second day. Then Aides will stamp them and they will then be returned to students to be able to use at the GREAT Store... Either use for “special items” or worth 2 bruin tickets. Cards will then be turned in at the Store.
  - Will have cards in teachers boxes by 3/23 with instructions for teachers.
- Teacher/Staff Appreciation Week – IN MAY - Lois & Paula Faerber will get with Paula to find out what week and what her plans were for the week so we can work with it.

#### 8. PTSA Projects

##### Memory Book – Margie

- She needs a new parent to work with her next school year, since her youngest is in 8<sup>th</sup>
- PTC nights, sold about 20 those two nights but a total of 69. Had a list up for them to check.
- Send a skylert to extend the deadline to Friday
- Money issue with Memory Book:
  - We need books to be sold – profit is \$8.78 --- need to sell 729 books to get to our amount that we need to cover the PTA budget needs.
- Discussion about raising the price to \$50 for the day of purchase. Final decision will be reached by a small group after the meeting. \*\*\*\* See notes at the end of the minutes\*\*\*\*

**\*\*\* Lois had to leave for another obligation – Lisa Conducted the rest of the Meeting**

##### GREAT Store – Stacie

- Nothing new. Oriental Trading Company order did arrive and we are stocked
- Donations are welcome for items to be able to “sell” at the store

##### Partnership Night – Brittany (couldn't attend so sent in notes)

- Recap of Food Trucks: Waffle Love – 10% was donated - \$80. Other food truck had to leave early due to Family Emergency. Easy to do and parents/students liked it.



- Chipotle March 13<sup>th</sup> and do it from 5pm – 9pm. \*\* Must have flyer or mention to get donation.

### 9. PTSA Advocacy

- Report of Legislative Officer – Hilary
- Heather attended the PTA day at the Capitol
  - \$29 billion plus worth of volunteering hours in the State
  - \$64 Million distributed through Land Trust
  - Senate Bill 20 – out of the Senate – Equalization among Districts generating Tax. We would lose a lot of money to give to other lower districts.
  - Trying to get School Grading out – Did pass to remove it.
- Stacie talked about Town Hall she attended. Only way to raise teachers salary is to raise taxes.

### 10. Other Misc. items

- Facebook page = Tatiana contacted Michael to get updated information. We can't switch it from Michael to someone else until someone with a Facebook account contacts him. He needs their account info, then he will switch Admin use of it.
- Cultural Fair that Council is doing – Lois April 17<sup>th</sup> 6-8pm at Jordan HS
- Lois is working on getting the DLI to handle this responsibility for this year.

\*\* While we were there a “Shelter in Place” alert was activated at the school. Someone called in a “bomb” threat to the front office. Police and district personnel were on top of it. By noon all was resolved. Per the announcement made to the students and teachers: “A current student thought it would be funny to prank call the school. The student was turned in by other students and the police were able to track the phone number used to place the call. All is fine and the Administration appreciated the quick responses to get to your classes and stay put.”

Adjourn 11:34 am

\*\*\*\*\* Next Meeting is April 12<sup>th</sup> @ 10am.

### SUMMARY OF MEMORY BOOK DISCUSSION

- In February, posted a list of books already sold near Cafeteria. Promoted at GREAT Bruins Store & at PTC nights.
- An additional 69 books were sold (about 20 at PTC – others online). Current total books sold is 414.
- Will send out a Skylert and email from Principal to extend pre-sale price of \$25 to Friday. Then price increase to \$35. No credit card sales can be taken using Skyward after price increase.
- We need books to be sold- profit is approximately \$8.78 per book at the pre-sale price of \$25. We would need to sell 729 to meet the Net Income amount on the Budget for this year.
- Additional discussion was held on options for pre-sale orders vs. “day of event” sales. No final decisions made on what to do.
- Sentiment was that “day of event” sales cannot be avoided and we want every student who wants a book to be able to get one, if possible. Increased price on books purchased by PTSA for “day of” sale should offset cost of any unsold books. In the past, 100 extra books have been purchased by PTSA.
- Increased prices were discussed, but not finalized. Perhaps an increase to \$40 or \$45 close to the date we submit order to Lifetouch. Most agreed that \$50 for “day of” sales was not too much.

Meeting Minutes approved / approved as corrected

at PTSA meeting on 12 day of April, 2017

Lois Duvshayee  
Secretary

4-12-17  
Date

# MONTHLY TREASURER'S REPORT

*Attachment A*

Butler Middle School PTSA

March 2017

BALANCE on hand as of February 1, 2017	\$23,912.62
	<u>0.00</u>
	<b>\$23,912.62</b>

**INCOME:**

Membership Dues : 4 members	\$28.00
Spirit Wear	0.00
Fundraiser - Memory Books (+69)	1,725.00
Cash Donations	0.00
Sales Tax Refunds	0.00
Partnerships - Restaurant Nights	<u>1,412.00</u>

<b>TOTAL INCOME</b>	<b><u>\$3,165.00</u></b>
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**EXPENDITURES:**

Student PTSA Meetings	\$23.84
Membership Incentives (posters & stickers)	38.25
	0.00
	0.00
	0.00
	0.00
	<u>0.00</u>

<b>TOTAL EXPENDITURES</b>	<b><u>\$62.09</u></b>
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BALANCE on hand as of February 28, 2017	<b><u>\$27,015.53</u></b>
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<b>Year-to-Date :</b>		<b>Check Register</b>	<b>\$25,069.53</b>
<b>Members</b>	<b>375</b>	<b>Funds at BMS online acct</b>	<b><u>1,946.00</u></b>
<b>Memory Books Sold</b>	<b>414</b>		<b>\$27,015.53</b>



Attachment  
B

2/24/17

- Mix it up Lunch | Mistakes |
- will be for two days
  - 3 Bruins cards for blackout
  - ? change ABC
  - Speak another language
  - add more spaces to the bingo

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ackout

- freespace
  - lunch for 1 hour for 1
  - change to 4x4 (16) sq
  - 6th Grade doesn't get announce
  - 2 periods not 1
  - French combined with Spanish &
  - Sometime in March
- Teacher appreciation day
- How many teacher
  - chocolate Rose craft
  - Grade comp United Essem.
  - music passin period
  - Halloween carnival
  - Field day?
  - Giftcard for teacher AD