

Butler Middle School PTSA Meeting Agenda January 4, 2017

Approved

In attendance: Tatiana Grant, Margie Arellano, Stacie Skelton, Hilary Ripley, Jody Wihongi, Paula Logan, Jen VanHaaften, Melissa Hallenbeck, Raelynn Williams, Lori Schneider, Lisa Devashrayee.

Volunteer Hours Stated on attendance roll: 46

- these are hours volunteered towards PTSA events, not tracked on the computer at the school.

1. **Welcome** – Paula – at 10:02am

2. **PTSA Administration**

Secretary – Lisa – Minutes were Approved as written/posted from December Meeting
- Read into Minutes Michael's EMAIL addressed to Betty Shaw of his resignation.

On Dec 8, 2016 12:46 PM, "Michael Albrecht" wrote:

Dear Betty, I just wanted to let you know that I formally resigned as PTSA President of Butler Middle School, effective January 3rd, 2017. I move my children into a charter school and out of Canyons School District. The first one starting January 17th, the other one after the summer, starting in the charter school for school year 2017/2018.

I wish you and your family the best and thank you for the past cooperation.

Thank you,

Michael Albrecht

- Michael did end up emailing Lori on January 3rd one line stating: Effective as of today, I resign as PTSA President of Butler Middle School. Regards, Michael Albrecht.

Regular Monthly Treasurer's Report – Lori --- See Attachment A

- Lori has closed the books as of December 31, 2016. A Year End Financial Statement will be submitted to the AFR Committee for preparation of the AFR. The AFR will then be submitted to our Region 17 PTA Council Treasurer once approved by the committee.

- Lisa and Lori will get the new President on the bank account ASAP.

- Motion made to allocate \$1000 from the Jersey Mikes partnership to go towards the GREAT Bruins Store. Motion to amend the Budget as stated made by Stacie, Seconded by Lori Vote was Unanimous so amendment has passed

Membership Report/Update – Raelynn

- 368 Members to date

- Will get sign verbiage to Lisa so it will help advertise Student Incentives was occurring during lunch that day.

- Margie will get some memory book info for her to hand out at her next Student Lunch time incentive. With info on how to check if they have paid for one and if not how to pay for it online.

Nominating Committee – Hilary – report on Committee's Progress

- Nomination of New BMS PTSA 2016-17 President – Lois Kristensen

- Lois was not here in person but did email in stating that she was good with taking on that new responsibility of PTSA President for the remaining of the 2016-17 school year.

- Motion was made by Tatiana Seconded by Melissa Unanimous Vote

- Raelynn will now be a full member on the Nominating Committee. We don't have an alternate

3. Principal's Report – Ms Logan

- Potter is now the full time officer. Galieti – Open House on January 13th from 1:30-3 at City Hall. Friends, parents, etc. invited.
- 6 period day is what we are doing for now... staying the same. Board will ratify on Jan 17th.
- January 10th – grade level assemblies – self advocacy is the theme and then drawings for bigger prizes from Bruins Cards.
- January 10th – Evacuation Drill during 6th period
- Mid terms going out on Friday 13th.
- School musical is the 26th
- Open House for 5th parents – Feb 2nd from 5:30-7pm
- Registration begins – for current students assembly is Feb 1st. They will be guided on registering and then bring home the card to have parents and students fill them out. Due 2/6/17
- PT & Me's will be on Feb 14th & 15th
- book fair is Feb 6th- 9th During School hours... will hold it open one day after school for an hour probably on the 8th. Jen will confirm at our next meeting.
- Read article about Transitions for moving 6th grade into Middle school. Discussed options of shadowing a 6th grader, having a tour, etc. She is considering doing this. If you have thoughts about this please pass them along to Paula.

***** Paula needed to meet with 6th grade team of teachers so Lisa took over conducting the meeting

4. Counselor Rep's Report – Tatiana Grant

- 7th grade – going into their grades to talk about goal setting and positive self talk
- CCR's with 8th graders doing them on 10th & 12th 3:30-7pm. Even if parents don't show up still meet w/students individual
- Has a meeting with NAEP – the government group that discusses report cards... Feb 23rd
- going to meet with 5th grade teachers towards the end of January, to address questions and concerns about registration

5. Teachers Report - Ms Vanhaaften

- Thanks for the Christmas gifts – bottle of Root Beer with a little note
- Will meet with Student Senate – ask them about Student Store – January 12th

6. Student Report – Have not met since our last meeting.

- Hilary will bring the breakfast items and will conduct the meeting
- Lisa will send out an email to remind Students of day/time around the 11th of the month
- They are due to meet on Friday, January 27th
- Students will need to vote in PTSA Student Member Rep
- Students will need to have someone take notes from their meeting and put them in the PTSA Box in the office for our records

7. PTSA Upcoming Calendar Items to discuss

- PTC Dinner coming up on February 15th will be the PTSA night for dinner
- PTA day at the Capitol – Feb 22nd at 8:30am
- 5th Grade Open House – Feb 2nd 5:30-7
- Mix It Up Lunch Activity – Due to be held in March – Lisa will head it up
- Diversity-Cultural Night – district PTA night at Jordan High School on April 17th 6-8pm
 - Lori will follow up with it and find out more info and present it at next meeting
 - Looking at possibly incorporating our two DLI groups to help host something that night

8. PTSA Projects

- **Memory Book** - Margie Arellano
- Sending out email with details on price increase Feb 24th
 - will do something at lunch to remind the students
 - Will be at the book fair on the 8th as well as at PTC nights
- **Next Partnership Night** - Brittany Atkinson
- How did Jersey Mike's do? - something close to \$1400. Brittany will follow up with them and get a check soon. She will follow up at our next meeting
- **GREAT Bruins Store** – Stacie sent out an email earlier in the week with some thoughts and things that needed to be addressed. See Attachment B for that email. Notes will be hand written on that attachment as to what was discussed.
 - Stacie asked about seeing if they would be interested in a “book exchange” during the GREAT store open hours. That was received as a good idea. Paula mentioned that she may have some books to donate. Stacie will move forward with that idea.

9. PTSA Advocacy - Report of Legislative Officer – Hilary

- Bear's Ears national monument passed but that did incorporate some of our Student Trust Lands. Utah PTA has asked for a land swap at current market value for that land in the Trust. 100,000 acres. More details can be found on utahpta.org
- There is money in the budget if any leadership wants to go and get reimbursed.

10. Other Misc items

- Facebook – who is taking it over? Anyone get login info from Michael?
 - Margie talked to Becky about running it and she wasn't confident she could do it.
 - Margie will take it over once we have the login info from Michael. Lori is getting that.
- PTSA website created by Michael. School will remove the link on their website and we will get a new link with Leadership, contact info, etc. --- All in agreement
- AFR Committee meeting right after to close out Michael's Term as President – Stacie S, Tatiana G & Hilary R.

Adjourned – 11:34am

**** Next meeting Feb 1st: PTSA Mtg @ 10 am

Meeting Minutes approved / approved as corrected at

PTSA meeting on 1st day of Feb., 2017

Lisa Guanhua
Secretary

2/1/17
Date

MONTHLY TREASURER'S REPORT

Butler Middle School PTSA

January 2017

BALANCE on hand as of December 1, 2016	\$25,183.00
	<u>0.00</u>
	\$25,183.00

INCOME:

Membership Dues : 0 members	\$0.00
Spirit Wear	0.00
Fundraiser - Memory Books (+0)	0.00
Cash Donations	0.00
Sales Tax Refunds	0.00
Partnerships - Restaurant Nights	<u>0.00</u>

TOTAL INCOME**\$0.00****EXPENDITURES:**

Red Ribbon Week	\$7.97
Reflections	432.01
GREAT Bruins Store	421.42
Student PTSA Member Incentives	7.02
Spirit Wear - refund	23.00
Natl, State and Council Membership Dues	0.00
	<u>0.00</u>

TOTAL EXPENDITURES**\$891.42**

BALANCE on hand as of December 31, 2016	<u>\$24,291.58</u>
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Year-to-Date :

Members	368	Check Register	\$24,164.58
Memory Books Sold	343	Funds at BMS online acct	<u>127.00</u>
			\$24,291.58

Attachment B

Here are my thoughts on the new GREAT Store:

- 1) It will need a large budget, as buying the items for the amount of students at BMS is expensive. I am doing my best to purchase items on sale.
- 2) GREAT cards are not handed out in a consistent manner to all students.
- 3) Students liked the items that they could procure with less tickets, such as candy and mechanical pencils.
- 4) Store items will be put in the display cases by the lunch room with the intent that it will encourage students to want to behave and earn GREAT cards.
- 5) We have discussed offering "experiences" to students that they could purchase as a group, for the group.
- 6) There have been thoughts about having a book swap on the days the store is open.
- 7) We are in the process of finding out if we can set up the store tables in the alcove off the main hall east of lunch room by the display cases. The lunch personnel are also looking into the types of food we can offer.
- 8) A sign-up will be created for volunteers. — Stacie w/ get info to Daryl Ann
- 9) All GREAT cards and ON TIME cards are collected and turned into the office. They have their student aides distribute to the correct reward bins.

Thanks,
Stacie

- Value - 3 tickets = \$1.00
- push needs to occur to get more cards out

Dates:

Jan 18th & 19th

Feb 8th & 9th

March 15th & 16th

April 26th & 27th

May 24th & 24th

8th graders use "currency" - need to have option to exchange for cards